**2022 Examples of *Excelencia* Program Profile Submission Form**

Thank you for sharing your program information for consideration for the 2022 Examples of *Excelencia*! Below you will find the program profile submission form. The submission form consists of four detailed sections that will help us learn more about your program: program mission and goals, history and practices, staff and estimated budget, and evidence of effectiveness. The form continues to have an optional section where programs may share innovations or challenges from the COVID-19 pandemic.

Before beginning the submission form, we recommend viewing our [2022 Examples of *Excelencia* Program Profile Submission Guide](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Submission-Guide) (“Submission Guide”) which provides detailed guidance about what program materials you will need to fill out the submission form and how you can create a compelling submission.

After completing the submission form, a confirmation message should appear on your screen. A confirmation email will also be sent to the email you provided in the submission form. If you do not receive a confirmation email, please contact our program team at Examples@EdExcelencia.org.

**Program Contact Information**

Please provide the contact information for the person *Excelencia* in Education can follow up with directly regarding this submission form.

First Name **\***       Last Name **\***

Email Address **\***       Phone Number **\***

Institution or Organization **\***

**Program Overview**

Please share introductory information on the program you are submitting for Examples of *Excelencia*.

Program Name **\***

Program Institution or Organization **\***

**Program Address \***

Please provide the program’s address. (Note: online country field is a drop-down menu)

Street:       Street Line 2:

City:       State/Province:       Zip/Postal Code:

Country:

**Program Website**

Please provide the program’s website link, if available.

**Program Level** **\***

Please indicate the program’s academic level. The academic level is the institutional level at which the program operates. Select only **one**.

Select one option:

Associate  Baccalaureate  Graduate  Community-Based Organization (CBO)

**Year Started \***

What year did the program first begin serving students?

**Issue Area \***

Please choose one issue area that best describes the program’s area of work. A program’s issue area refers to the type of postsecondary student success work. Identifying the program’s issue area will help us learn more about the program while considering all other information provided in this submission form.

See page 5 of the [Submission Guide](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Submission-Guide) for additional guidance on this question.

Select one option:

Academic Program  Access  Retention  Support Services  Transfer

**Program Focus \***

Please choose one program focus that best describes the program's practices. There are 15 program foci available to choose from. You must select one program focus, but may select up to two, if appropriate. If the program does not fit into any of the foci listed below, select “Other.” For guidance on selecting a program focus, please reference the document at this [**link**](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Program-Foci-Definitions).

See page 5 of the [Submission Guide](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Submission-Guide) for additional guidance on this question.

Select one or more options:

Adult Learners

Bilingual/ESL

Career/Workforce

College Prep

Discipline/Subject

Dual Credit

Faculty Development

Family Engagement

First-Year Support

Gender-Based

Mentoring

Scholarship

Transfer

Undergraduate Research

Undocumented Students/DACA

Other

**HSI Status**

If the program is based at an institution, is the program located at a HSI (Hispanic-Serving Institution)? Institutions federally defined as an HSI have at least 25% Hispanic full-time equivalent undergraduate enrollment.

Select one:  Yes  No

**2020-2021 Total Students Served \***

How many students did the program serve in the 2020-21 academic year? Please list this answer as a number.

**Total Students Served Since Inception \***

Since the program’s inception, how many students have been served? Please list this answer as a number.

**2020-2021 Total Latino Students Served \***

How many Latino students did the program serve in 2020-21? Please list your answer as a number and a percentage of the total number of students the program served in 2020-2021.

(ex. 20 Latino students served/100 total students served, 20%)

**Total Latino Students Served Since Inception \***

Since the program’s inception, how many Latino students have been served? Please list your answer as a number and a percentage of the total number of students the program has served since inception. (ex. 100 Latino students served since inception/1000 total students served since inception, 10%)

**Annual Program Budget \***

What is the program's estimated annual budget?

**Program Recognition Information**

Please provide the official program name and official institution/organization name that should be displayed in *Excelencia*’s public releases. This will be used if the program receives recognition through the 2022 Examples of *Excelencia*.

Public Listing of Program Name **\***

Public Listing of Program Institution/Organization **\***

**Social Media Information**

If available, please share the program's social media information. If this program is recognized, *Excelencia* will feature the program in our social media campaign for programs.

**Program Facebook URL**

**Program Twitter Handle**

**Program Instagram Handle**

**Program Story for Examples of *Excelencia***

The following four main sections below will ask for more detailed information about the program. Each section has a word count limit. After the four main sections, there is an optional prompt to describe any changes to the program amid the COVID-19 pandemic.

**Program Mission and Goals \***

Please clearly articulate the program’s mission and goals. What is the mission of the program? What tangible measures does the program hope to accomplish for program participants? Why is it important for the program to serve Latino students at its respective institution or community? Mission and goals should be aligned but be distinct from one another. (250 max word count)

See page 6 of the [Submission Guide](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Submission-Guide) for additional support on this section given *Excelencia*’s review criteria.

**Program History and Practices \***

Please describe the evolution of your program from the initial need analysis to the current programming being delivered. What program practices do you implement that are aligned to the mission and goals of the program? How do you ensure that program practices are intentionally serving Latino students? (250 max word count)

See page 6 of the [Submission Guide](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Submission-Guide) for additional support on this section given *Excelencia*’s review criteria.

**Program Staff and Estimated Budget \***

Please share information on the program’s staff and annual program budget. For the program’s staff: What are the roles of staff and what impact do they have on student success, and specifically, Latino student success? How long have staff worked at the program? Please describe staff diversity and, if applicable, alumni participation as staff. For the program’s budget: What are the current sources of program funding? What does future program funding look like? (250 max word count)

See page 6 of the [Submission Guide](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Submission-Guide) for additional support on this section given *Excelencia*’s review criteria.

**Evidence of Effectiveness**

This section of the submission form includes two required components. The first component, “Student Data – Quantitative Measures of Success,” provides an opportunity to share compelling quantitative program data that shows the program’s impact on Latino student success. The second component, “Student Voices – Qualitative Measures of Success,” provides an opportunity to share compelling qualitative program data that further reinforces the program’s impact toward Latino student success.

See page 7 of the [Submission Guide](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Submission-Guide) for additional support on this section given *Excelencia*’s review criteria.

**Student Data – Quantitative Measures of Success \***

Please provide program participant data that show the program is achieving its mission and goals and demonstrate the program’s ability to improve or advance Latino student success in higher education. Be sure to disaggregate data to show outcomes for the following: 1) Latino program participants, and, 2) program participants versus non-program participants. If available, please share data from the past 3 years.

Please share this information in a brief narrative about the program’s quantitative data. (350 max word count)

**Student Impact – Qualitative Measures of Success \***

Please share program participant testimonials or other qualitative information that speaks to the program’s impact on students and/or their communities. Testimonials can include the experiences of current program participants or program alumni. (300 max word count)

**COVID-19 Programmatic Response (Optional)**

The COVID-19 pandemic has created many challenges for students as well as institutional programs and community-based organizations working to serve them. Please share how the program has adapted during this time to meet the needs of students and their families, including Latino students. What challenges has the program faced due to the pandemic and how has the program overcome them? (400 max word count)

See page 8 of the [Submission Guide](https://www.edexcelencia.org/2022-Examples-of-Excelencia-Submission-Guide) for additional support on this section.